

The Grand Rapids Housing Commission is currently seeking one full-time Resident and Family Self Sufficiency Services Specialist. **Clerical** Full time, Mon-Fri, 8am-5pm: Responsible for independently coordinating supportive services for assisted housing clients/residents in coordination with various federal and local initiatives and grant programs. **Required:** Masters in Social Work or related field. Licensure preferred. Five years full-time work experience in social work. Demonstrated ability to identify needs and develop client case plans, build rapport and trust, to be assertive and yet empathetic. Must be able to work with a diverse population, communicate effectively with residents, staff, agencies and the public, and make sound judgments and decisions. Must demonstrate skills using computer software such as spreadsheets, database and word processing; and utilizing proper grammar, punctuation, spelling and correct arrangement of information. **Salary:** \$42,206.60 plus benefits. Applications will be accepted until the position is filled and may be completed online at [www.grhousing.org](http://www.grhousing.org) or picked up at:

Grand Rapids Housing Commission  
1420 Fuller Ave. SE,  
Grand Rapids, MI, 49507

An Equal Opportunity/Affirmative Action Employer