



# GRAND RAPIDS HOUSING COMMISSION

## 2018 Jean McKee Resident Scholarship Program Eligibility and Application Requirements

### SCHOLARSHIP AWARDS

Two awards of up to \$2,000 are made annually (\$500 per year for up to four years). The scholarship program is funded through private donations and is subject to the availability of funding.

### ELIGIBILITY REQUIREMENTS

- Applicant must have been a resident of a housing program administered by the Grand Rapids Housing Commission (GRHC) for the past year.
- Applicant must submit a letter of recommendation from a GRHC employee. This could be a Section 8 Coordinator, Resident Services Specialist, Housing Manager or other staff member who can confirm that the applicant’s household is in good standing with the Housing Commission in accordance with GRHC Admissions & Continued Occupancy Policies.
- Program is open to graduating high school seniors, current college or vocational school students, and adult residents seeking to begin or return to college or vocational school. Graduating high school seniors, undergraduate students and participants in the GRHC’s Family Self-Sufficiency Program will receive priority status for this program.
- Applicants who are graduating high school seniors and those currently attending college must have a cumulative GPA of at least 2.5 (C+ letter grade). See additional requirements below.
- Applicants seeking to return to college or vocational school must provide an official high school or college transcript which demonstrates that the applicant is a high school graduate and had a cumulative high school or college GPA of at least 2.5. See additional requirements below.
- Applicant must attend an accredited vocational school, community college, college or university as a full-time student.
- Scholarship winners are eligible to renew the scholarship annually for up to four years. Continuing requirements of scholarship winners:
  - Must maintain a cumulative 2.5 GPA.
  - Must maintain enrollment as a full-time student at an accredited vocational school, community college, college or university.

### APPLICATION REQUIREMENTS: ALL APPLICANTS MUST SUBMIT THE FOLLOWING APPLICATION MATERIALS:

- Completed Jean McKee Resident Scholarship Application Form.
- Letter of recommendation from a GRHC employee (your Housing Manager, Section 8 Coordinator, Resident Services Specialist or other GRHC staff member) that shows your household is in good standing with the Housing Commission.
- Short essay (approximately 300 words) on the topic “My career goals and how the educational program I am pursuing will help me reach these goals.”

### ADDITIONAL REQUIREMENTS ARE LISTED BELOW BY APPLICANT STATUS:

#### GRADUATING HIGH SCHOOL SENIOR:

- High school transcript that shows high school completion and cumulative GPA of at least 2.5.
- Letter of recommendation from a teacher or administrator at the applicant’s high school.
- Letter of acceptance from an accredited vocational school, community college, college or university.

#### CURRENT COLLEGE OR VOCATIONAL SCHOOL STUDENT:

- Letter of recommendation from a teacher or counselor at applicant’s college/school.
- Official college/school transcript that shows:
  - A cumulative GPA of at least 2.5.
  - Student maintained full-time enrollment during the term preceding application.
  - Student is enrolled full-time for the upcoming fall term.

#### ADULT SEEKING TO BEGIN OR RETURN TO COLLEGE OR VOCATIONAL SCHOOL:

- Official high school or GED or college transcript which demonstrates that the applicant is a high school graduate and had a cumulative high school or college GPA of at least 2.5.
- Letter of acceptance from an accredited vocational school, community college, college or university.
- Proof of full-time enrollment for the upcoming fall term.

**All Scholarship application materials must be received by the GRHC by the application deadline.**

**APPLICATION DEADLINE: 5 P.M. TUESDAY, MAY 8, 2018**

### APPLICATION EVALUATION

Grand Rapids Housing Commission staff will conduct an initial screening of applications and make recommendations based on the program requirements outlined above. The Housing Commission governing board will review applications from qualified applicants and confirm all Scholarship winners.

**For more information: [info@grhousing.org](mailto:info@grhousing.org)**



GRAND RAPIDS HOUSING COMMISSION

Jean McKee Resident Scholarship
2018 APPLICATION FORM

I. General Information:

Applicant's name Phone no.
Street address
City State: Michigan Zip
Length of time at current address Years Months Email address

II. Materials Required of All Applicants:

Each applicant must submit a letter from a Grand Rapids Housing Commission (GRHC) employee stating that the applicant's household is in good standing with the GRHC and that the applicant is eligible to participate in the Scholarship program. If this is not attached, it must be submitted by the application deadline of TUESDAY, MAY 8, 2018. The letter should include the scholarship applicant's name and the head of household's name.

GRHC Employee's name Position

Each applicant must also submit:

- Completed Jean McKee Resident Scholarship Application Form.
A short essay (approximately 300 words) on the topic "My career goals and how the educational program I am pursuing will help me reach these goals." Please type your name at the top of the essay.

III. Submission Requirements Based on Applicant Status—Check one applicant status category, then answer the questions for that category and submit the required materials listed:

I am a graduating high school senior. COMPLETE SECTION BELOW AND SEE ADDITIONAL REQUIRED APPLICATION MATERIALS.

High school attended Graduated? Yes No If yes, graduation date

High school address

High School GPA (or letter grade equivalent) This is my Cumulative GPA through winter semester 2018 Final GPA

College, university or vocational school you plan to attend

Have you been accepted? Yes No (IF YES, SUBMIT COPY OF LETTER OF ACCEPTANCE)

Anticipated major or vocational goal

Number of credit hours you will take per semester Will you be a full-time student? Yes No

PLEASE SUBMIT THESE ADDITIONAL REQUIRED APPLICATION MATERIALS:

- Submit high school transcript that shows high school completion and minimum 2.5 GPA.
Submit letter of recommendation from a teacher or administrator at your high school.

Teacher's or administrator's name Position at school

- Submit letter of acceptance from an accredited vocational school, community college, college or university.

I currently attend college or vocational school. COMPLETE SECTION BELOW AND SEE ADDITIONAL REQUIRED APPLICATION MATERIALS.

I am currently an: \_\_\_\_\_ undergraduate student \_\_\_\_\_ graduate student

College or vocational school attending \_\_\_\_\_

College or vocational school cumulative GPA \_\_\_\_\_

PLEASE SUBMIT THESE ADDITIONAL REQUIRED APPLICATION MATERIALS:

- Submit an official college/school transcript that shows:
  - A cumulative GPA of at least 2.5.
  - You maintained full-time enrollment during the term preceding application for this scholarship.
  - You are enrolled full-time for the upcoming fall term.
- Submit a letter of recommendation from an instructor, professor or counselor at your college or vocational school.

Instructor's or counselor's name \_\_\_\_\_ Position at school \_\_\_\_\_

I am an adult seeking to begin or return to college or vocational school. COMPLETE SECTION BELOW AND SEE ADDITIONAL REQUIRED APPLICATION MATERIALS.

I will return to school as an: \_\_\_\_\_ undergraduate student \_\_\_\_\_ graduate student

High school attended \_\_\_\_\_ Graduated?  Yes  No If yes, graduation date \_\_\_\_\_

High school address \_\_\_\_\_

High School GPA \_\_\_\_\_ (or letter grade equivalent)

If you did not graduate from high school, do you have your GED?  Yes  No (IF YES, SUBMIT GED TRANSCRIPT)

If you have attended a community college, college or university in the past, please indicate school name below:

\_\_\_\_\_ College GPA \_\_\_\_\_ (or letter grade equivalent)

College, university or vocational school you plan to attend \_\_\_\_\_

Have you been accepted? Yes \_\_\_\_\_ No \_\_\_\_\_ (IF YES, SUBMIT LETTER OF ACCEPTANCE)

Anticipated major or vocational goal \_\_\_\_\_

Number of credit hours you will take per semester \_\_\_\_\_ Will you be a full-time student?  Yes  No

PLEASE SUBMIT THESE ADDITIONAL REQUIRED APPLICATION MATERIALS:

- Submit an official high school or college transcript which demonstrates that you are a high school graduate and that you had a cumulative high school or college GPA of at least 2.5. If you did not graduate from high school but have received your GED, be sure to submit your GED transcript.
- Submit a letter of acceptance from an accredited vocational school, community college, college or university.
- Submit proof of full-time enrollment for the upcoming fall term.

Questions? Email [info@grhousing.org](mailto:info@grhousing.org)

**Mail your completed application form and materials to:**

**Grand Rapids Housing Commission  
Jean McKee Resident Scholarship Program  
1420 Fuller Ave. SE  
Grand Rapids, MI 49507**

**ALL APPLICATION MATERIALS MUST BE RECEIVED BY  
5 P.M. TUESDAY, MAY 8, 2018**